



**EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503**

**OFFICE OF FEDERAL  
PROCUREMENT POLICY**

October 3, 2007

**MEMORANDUM FOR CHIEF ACQUISITION OFFICERS  
SENIOR PROCUREMENT EXECUTIVES**

**FROM:** Paul A. Denett  
Administrator

**SUBJECT:** Office of Government Ethics Guidance  
Ethics and Procurement Integrity

On October 27, 2006, I asked you to emphasize the importance of compliance with laws, regulations, and standards that prescribe ethical conduct in acquisitions and working with contractors and contractor employees. We must remain vigilant in efforts to protect the integrity of the procurement process. It is imperative that we guard against conflicts of interest and other improper conduct which can deprive the taxpayer of the best value goods, services, and overall solutions to agency missions that we work so hard to provide.

Attached is a brochure, entitled "Ethics and Procurement Integrity," which was prepared by the Office of Government Ethics. The brochure is helpful in identifying ethics issues that can arise in the procurement process. I ask that you publicize this brochure within your agencies. The brochure may be particularly helpful to agency personnel whom may not have extensive acquisition training yet perform acquisition functions such as: source selection authority; member of a source selection evaluation board; contracting officer's representative; or program manager or deputy program manager with oversight authority over specific contracts.

The brochure is also available on OGE's website at:

[http://www.usoge.gov/pages/forms\\_pubs\\_otherdocs/fpo\\_files/booklets/bkprocurementintegrity\\_07.pdf](http://www.usoge.gov/pages/forms_pubs_otherdocs/fpo_files/booklets/bkprocurementintegrity_07.pdf)

Thank you for your continuing efforts to protect the integrity of the procurement process.

Attachment