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SAC PROCUREMENT COMMITTEE (PC) Meeting Agenda

Wednesday, December 19, 2012

10:00 AM - 12:00 PM @ MCC, 875 Fifteenth Street, Washington, DC, NW, Bowen, 2nd Floor 2B and 2C

- 10:00 AM** **Welcome by SAC PC Chairperson – Introduction of 1st Presenter**
Section 508 Compliance Update – including best practices – Tom Sharpe, Senior Procurement Executive, Department of Treasury and Craig Luigart, Chief Information Officer, Veterans Health Administration - Co-Chairs on Accessibility Committee
- *How are Small Agencies complying with Section 508 requirements for IT Buys?*
 - *Are there any 508 D&F forms or best acquisition practices to share?*
- 10:15 AM** **Update on matrix of OMB/OFPP Policy Memos and Small Agency Requirements for quarterly and/or annual reporting, Jim Blades, SPE, MCC**
- *Baseline Matrix created by Karen Pica, updated for latest information by MCC*
 - *Will be emailed & published on Small Agency Council Website for ease of reference*
- 10:25 AM** **OFPP Update on Strategic Sourcing Initiatives – Dr. Karen Pica, Policy Analyst, OFPP**
- *Results of prototype data collection tool for spend focused on data for wireless services and domestic delivery prices*
 - *Latest information to be presented to the Strategic Sourcing Leadership Council*
- 10:40 AM** **Environmental Update – Jonathan Powers, Federal Environmental Executive, Executive Office of the President**
- 10:55 AM** **SAC – Environmental Best Practice, Smithsonian Institution – Dottie Leffler, Director of Contracts, Cargie Vaughn, Associate Director, Museum Support Services Division**
- *SI will share how they implemented processes in both contracting and personal property management that make sustainability a high priority.*
- 11:20 AM** **Leading Edge Program – Executives Driving Government Excellence, Jeff Moragne, Deputy Director, Veterans Administration**
- *Leading EDGE works to enhance cross-agency executive collaboration and leadership and create and support a stronger SES community.*
- 11:30 AM** **National Contract Management Association – Update on new Certifications, Al Boykin, Chief Learning Officer**
- 11:40 AM** **Small Agency Council Procurement Survey Update, David P. Gragan, Senior Procurement Executive, Consumer Financial Protection Bureau**
- *Idea for benchmarking spawned by a request for information from one agency*
 - *Universe, recipients of the simple survey* • *Read out on results of survey*
- 11:50 AM** **Open Discussion of benefits of Small Agency Council, Procurement Committee involvement and call for topics for next meeting – e.g., updated website, update on FAITAS initiatives, etc.**