

## **Patricia A. Brooks**

Ms. Brooks is the Director, Contracts Operations, Office of the Chief Acquisition Office, General Services Administration. The office provides pre award and post award contract management and support to GSA headquarters activities.

Prior to joining the GSA, Ms. Brooks was a procurement analyst with the Office of the Under Secretary of Defense (Acquisition Reform) ODUSD (AR). Ms. Brooks was responsible for developing communication strategies, acquisition training initiatives, A-76, performance based service acquisition, and small business issues. She has held positions as the Director, Office of Small and Disadvantaged Business Utilization at several Department of Defense agencies. Ms. Brooks had primary responsibility for implementing agency small business programs. She worked closely with the acquisition management staff, program managers, and industry partners to develop and enhance small and disadvantaged business participation in each Agency's acquisition programs.

Ms. Brooks is active in various professional organizations and has received numerous awards during her career. She is a member of the National Contract Management Association (NCMA). She is a NCMA Fellow and Certified Professional Contracts Manager.

Ms. Brooks graduated from North Carolina A&T State University with a B.S. in Political Science. She earned a Masters of Science in Contract and Acquisition Management from the Florida Institute of Technology.