



FAC-P/PM

Capstone Entry Level Course for Federal Project Managers

Course Length:	5 Days; 0800-1600
Cost:	No tuition cost for federal employees
Location:	Washington DC and selected cities
Prerequisites:	Yes

Course Description:

This required course is designed as a capstone conclusion to satisfying the requirements for the Federal Acquisition Certification for Program and Project Managers (FAC-P/PM) for the Entry certification level. This course satisfies the government specific competency set for FAC-P/PM certification.

The intended audience for this course is federal civilian project managers and employees involved as project team members. It is particularly valuable for individuals who are interested in the systematic integration and application of project management topics and who are interested in focusing on the roles and issues of the project manager in the federal environment. The intended audience is open-minded and will benefit from a participative classroom learning environment with facilitated discussions and knowledge sharing.

This course comprises 50% lecture and 50% activities including facilitated discussions, exercises, and assignments. A case study is used throughout the course.

Prerequisites:

Prerequisites exist for this course. Participants in this course are expected to have satisfied all other FAC-P/PM requirements for certification at the Entry/Apprentice level including the competency sets for: basic acquisition, basic project management, leadership and interpersonal skills, and earned value management and cost estimates. These prerequisites include: knowledge and skills to perform as a project team member; ability to manage low risk and relatively simple projects or to manage more complex projects under direct supervision of a more experienced manager; an overall understanding of project management practices, including performance-based acquisition; recognition of an agency's requirements development processes; ability to define and construct various project documents, under supervision; knowledge of, and involvement in, the definition, initiation, conceptualization or design of project requirements. For a complete description of the prerequisites please visit the Federal Acquisition Institute (FAI) website www.fai.gov

Course Objectives:

- Discuss project management roles and issues within the federal government.
- Examine the intersection of basic acquisition, basic project management, leadership and interpersonal skills, and earned value management and cost estimating.
- Identify the relationship between effective leadership and project management.
- Describe processes for pre-award, source selection using best value, acquisition, integrated baseline review, operational test and evaluation, total life cycle systems management, cost estimating and earned value management, financial planning.
- Identify how to negotiate for the appropriate level of support, establish performance baselines, manage projects, and measure performance.
- Interpret project situations, identify decisions based on effective project strategy, and identify project and plan changes.

Pre/In Class Assignments:

Participants in this class are expected to complete a written pre-class assignment and to complete a written in-class assignment. The pre-class assignment will be described in the class Welcome Letter. The in-class assignment will be described during the beginning of the class. The in-class assignment will involve applying class-related concepts or techniques to address a significant problem or situation associated with a project in the participant's workplace. Satisfactory completion of the written in-class assignment, as well as satisfactory participation in class, are required to obtain the course completion certificate.

Registration Procedures:

Supervisor approval confirming that prerequisites have been met is required to register for this class. Registration is accomplished by using the Federal Acquisition Institute Training Application (FAITAS) at www.fai.gov

Note that FAC-P/PM Government Specific classes are being held in Washington DC, Chicago, Denver, Baltimore, Atlanta, and Dallas. Arrangements can be made for classes to be held at other locations. For additional information contact the FAI Registrar at (703) 805-2300.

Registration Deadline:

1 week prior to the class start date