



## **FAC-P/PM**

### **Capstone Mid-Level Course for Federal Government Program and Project Managers**

<b>Course Length:</b>	5 Days; 0800-1600
<b>Cost:</b>	No tuition cost for federal employees
<b>Location:</b>	Washington DC and selected cities
<b>Prerequisites:</b>	Yes

#### **Course Description:**

This required course is designed as a capstone conclusion to satisfying the requirements for the Federal Acquisition Certification for Program and Project Managers (FAC-P/PM) for the Mid certification level. This course satisfies the government specific competency set for FAC-P/PM certification.

The intended audience for this course is federal civilian project/program managers. It is particularly valuable for individuals who are interested in the systematic integration and application of project/program management topics and who are interested in focusing on the roles and issues of the project/program manager in the federal environment. The intended audience is open-minded and will benefit from a participative classroom learning environment with facilitated discussions and knowledge sharing.

This course comprises 40% lecture and 60% activities including facilitated discussions, exercises, and assignments. A case study is used throughout the course.

#### **Prerequisites:**

Prerequisites exist for this course. Participants in this course are expected to have satisfied all other FAC-P/PM requirements for certification at the Mid level including the competency sets for: project/program management, leadership and interpersonal skills, and earned value management and cost estimates. These prerequisites include: knowledge and skills to manage program/project segments of low to moderate risk with little or no supervision; ability to apply management processes (including requirements development processes and performance-based acquisition principles), plan technology developments and demonstrations, and apply agency policy on interoperability; ability to identify and track actions to initiate an acquisition program/project using cost/benefit analysis; ability to identify and apply the process to prepare information for a baseline review, and to assist in development of total ownership cost estimates; and ability to manage program/project segments and distinguish between program and project work. For a complete description of the prerequisites please visit the Federal Acquisition Institute (FAI) website [www.fai.gov](http://www.fai.gov)

**Course Objectives:**

- Discuss project/program management roles and issues within the federal government.
- Examine the intersection of project/program management, leadership and interpersonal skills, and earned value management and cost estimates.
- Identify the relationship between effective leadership and project/program management.
- Oversee development of project/program management plans, contract management approach, solicitation and source selection, and requirements management approach.
- Explain the value of negotiating a baseline of performance, key features of requirements and support documentation, use of life cycle logistics in project/program management.
- Interpret program situations, identify decisions based on effective project/program strategy, and identify program and plan changes.

**Pre/In Class Assignments:**

Participants in this class are expected to complete a written pre-class assignment and to complete a written in-class assignment. The pre-class assignment will be described in the class Welcome Letter. The in-class assignment will be described during the beginning of the class. The in-class assignment will involve applying class-related concepts or techniques to address a significant problem or situation associated with a project/program in the participant's workplace. Satisfactory completion of the written in-class assignment, as well as satisfactory participation in class, are required to obtain the course completion certificate.

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**Registration Procedures:**

Supervisor approval confirming that prerequisites have been met is required to register for this class. Registration is accomplished by using the Federal Acquisition Institute Training Application (FAITAS) at [www.fai.gov](http://www.fai.gov)

Note that FAC-P/PM Government Specific classes are being held in Washington DC, Chicago, Denver, Baltimore, Atlanta, and Dallas. Arrangements can be made for classes to be held at other locations. For additional information contact the FAI Registrar at (703) 805-2300.

**Registration Deadline:**

1 week prior to the class start date