



## **FAC-P/PM**

### **Capstone Senior/Expert Level Course for Federal Program Managers**

<b>Course Length:</b>	5 Days; 0800-1600
<b>Cost:</b>	No tuition cost for federal employees
<b>Location:</b>	Washington DC and selected cities
<b>Prerequisites:</b>	Yes

#### **Course Description:**

This required course is designed as a capstone conclusion to satisfying the requirements for the Federal Acquisition Certification for Program and Project Managers (FAC-P/PM) for the Senior/Expert certification level. This course satisfies the government specific competency set for FAC-P/PM certification.

The intended audience for this course is federal civilian program managers. It is particularly valuable for individuals who are interested in the systematic integration and application of program management topics and who are interested in focusing on the roles and issues of the program manager in the federal environment. The intended audience is open-minded and will benefit from a participative classroom learning environment with facilitated discussions and knowledge sharing.

This course comprises 20% lecture and 80% activities including facilitated discussions, exercises, and assignments. A case study is used throughout the course.

#### **Prerequisites:**

Prerequisites exist for this course. Participants in this course are expected to have satisfied all other FAC-P/PM requirements for certification at the Senior/Expert level including the competency sets for: advanced acquisition, program management, leadership and interpersonal skills, and earned value management and cost estimates. These prerequisites include: knowledge and skills to manage and evaluate moderate to high-risk programs or projects that require significant acquisition investment and agency knowledge and experience; ability to manage and evaluate a program and create an environment for program success; ability to manage and evaluate the requirements development process, overseeing junior level team members in creation, development, and implementation, recognition of an agency's requirements development processes; ability to use, manage, and evaluate management processes, including performance-based management techniques; and ability to manage and evaluate the use of earned value management as it relates to acquisition investments. For a complete description of the prerequisites please visit the Federal Acquisition Institute (FAI) website [www.fai.gov](http://www.fai.gov)

**Course Objectives:**

- Discuss program management roles and issues within the federal government.
- Examine the intersection of advanced acquisition, program management, leadership and interpersonal skills, and earned value management and cost estimates.
- Identify the relationship between effective leadership and program management.
- Oversee processes for business and financial planning, acquisition strategy and planning, resource planning, monitoring and selecting design solutions, interoperability, modular open systems approach, logistics support, and total life cycle systems management.
- Identify how to perform effective program management, performance-based contract management, decision-making based on system-wide analysis, entrepreneurship, and strategic thinking.
- Interpret program situations, identify decisions based on effective program strategy, and identify program and plan changes.

**Pre/In Class Assignments:**

Participants in this class are expected to complete a written pre-class assignment, to complete in-class reading assignments, and to complete a written in-class assignment. The pre-class assignment will be described in the class Welcome Letter. The reading assignments and in-class assignment will be described during the beginning of the class. The in-class assignment will involve applying class-related concepts or techniques to address a significant problem or situation associated with a program in the participant's workplace. Satisfactory completion of the written in-class assignment, as well as satisfactory participation in class, are required to obtain the course completion certificate.

---

**Registration Procedures:**

Supervisor approval confirming that prerequisites have been met is required to register for this class. Registration is accomplished by using the Federal Acquisition Institute Training Application (FAITAS) at [www.fai.gov](http://www.fai.gov)

Note that FAC-P/PM Government Specific classes are being held in Washington DC, Chicago, Denver, Baltimore, Atlanta, and Dallas. Arrangements can be made for classes to be held at other locations. For additional information contact the FAI Registrar at (703) 805-2300.

**Registration Deadline:**

1 week prior to the class start date