

MEMORANDUM OF UNDERSTANDING
BETWEEN
NATIONAL CONTRACT MANAGEMENT ASSOCIATION
AND
FEDERAL ACQUISITION INSTITUTE FOR
COLLABORATIVE CONTINUING PROFESSIONAL EDUCATION, WORKFORCE
CERTIFICATION, AND RESEARCH IN CONTRACT MANAGEMENT

We, the undersigned, hereby agree and affirm the establishment of a cooperative agreement between the Federal Acquisition Institute (FAI) and the National Contract Management Association (NCMA), McLean, Virginia, to offer enhanced opportunities for members of the Federal Civilian Agencies workforce to participate in continuing professional education, certification, and research programs in contract management and related acquisition topics.

Under this agreement, NCMA will:

- a. Promote and advertise its continuing education, certification and research programs, a list of which is attached, throughout the federal civilian workforce;
- b. Provide credentials of Certified Professional Contracts Manager (CPCM), Certified Federal Contracts Manager (CFCM), and Certified Commercial Contracts Manager (CCCM), to federal civilian employees that achieve passing grades on required certification examinations, and satisfy all other educational, experiential, and other pre-requisites, as specified for the respective certifications, as documented at <http://www.ncmahq.org>;
- c. Provide opportunities for FAI staff, students and civilian agencies to publish their academic and professional research and writing, through *Contract Management* magazine, the *Journal of Contract Management*, and a variety of electronic publications;
- d. Collaborate with the FAI on issues relevant to the acquisition workforce;
- e. Invite civilian agency key executives, managers, professors and subject matter experts to speak, lecture, or instruct at NCMA national education conferences, seminars, and chapters, at NCMA events across the country, internationally, and electronically, as part of a collaborative dialogue with industry, state and local agencies, and other institutions interested in the betterment of the practice of contract management and acquisition; and
- f. Share FAI's learning opportunities with its members.

Under this agreement, the FAI will:

- a. Share information on NCMA opportunities with FAI audiences by posting in *FAI Insight* Newsletter and Community of Practice and presenting at the NCMA World Congress to the federal civilian workforce concerning the continuing professional education, certification, and research programs available through NCMA;
- b. Develop collaboratively with NCMA research topics and projects in the area of contract management.

No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. FAI and NCMA are separate and independent institutions and by this memorandum will continue to operate as separate institutions.

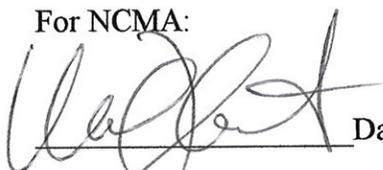
FAI and NCMA may use the other party's name or logo in published materials (e.g., website, catalog, brochures) to reference this agreement or contact information/ links to the other party. Content and text of all such references and of promotional information must be approved by each party prior to release.

Each signatory party reserves the right to terminate, after 60 days prior notice, this memorandum when the interest of that party so dictates, subject to taking all reasonable efforts to complete the then-current programs or work underway.

As this strategic partnership evolves and additional activities are contemplated, the MOU will be amended and any amendments to this original agreement will be signed, dated and attached to the basic document that will be reissued accordingly.

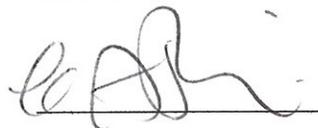
Agreed to hereby:

For NCMA:

 Date: 08 Nov 07

Neal J. Couture, CPCM
Executive Director
National Contract Management Association

For FAI:

 Date: 8/12/07

Karen Pica
Director
Federal Acquisition Institute

POINTS OF CONTACT

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