

SCHEDULE

FCN 190 – FAR Fundamentals

FCN 190 will provide foundational knowledge of the Federal Acquisition Regulation (FAR) System. The course will focus on applying the FAR to real-world scenarios found in the contract planning, contract formation, and contract administration phases. The course is designed for acquisition workforce members who are seeking FAC-C Level I certification and ideally have already completed CON 100 or FCN 101, CON 121 or FCN 110, CON 124 or FCN 111, and CON 127 or FCN 112.

FCN 190 is a very rigorous course, requiring a considerable amount of focused effort and discipline. It differs substantially from prior Level I courses, and involves reading, interpreting, and applying the FAR. The course is pass/fail. Students will be evaluated individually using objective quizzes and examinations. Students must earn at least 80% of all possible points to pass.

This course requires that students have access to a computer and the Internet during class, and access to a computer and the Internet (or a downloaded copy of the current FAR and relevant agency regulations) after class to complete the homework assignments.

Day 1

Introduction and Administrative Matters

- Welcome and Administration
- Introductions
- Course Overview
- Assessment and Grading
- Schedule

Lesson 1 – Using the FAR

- Reading Assignments
- In-Class Exercises

Homework Assignment – Lessons 2, 3, 4

Day 2

Quiz 1 (Lessons 1, 2, 3, 4)

Review

- Lesson 2: Acquisition Planning Process
- Lesson 3: Sources and Lesson 3 In-Class Exercises
- Lesson 4: Competition Requirements and Lesson 4 In-Class Exercises

Homework Assignment – Lessons 5, 6, and 7

Day 3

Quiz 2 (Lessons 5, 6, 7)**Quiz 1 Review (Lessons 1, 2, 3, 4)****Review**

- Lesson 5: Methods of Contracting and Lesson 5 In-Class Exercises
- Lesson 6: Contract Types and Lesson 6 In-Class Exercises
- Lesson 7: Interagency Agreements, Options, and Indefinite Delivery Contracts and Lesson 7 In-Class Exercises

Homework Assignment – Lessons 8, 9, and 10

Day 4

Quiz 3 (Lessons 8, 9, 10)**Quiz 2 Review (Lessons 5, 6, 7)****Review**

- Lesson 8: Describing Agency Needs and Lesson 8 In-Class Exercises
- Lesson 9: Publicizing Contract Actions and Lesson 9 In-Class Exercises
- Lesson 10: Socioeconomic Programs and Lesson 10 In-Class Exercises

Homework Assignment – Lessons 11 and 12 (Part 1)

Day 5

Exam 1 (Lessons 1–10)**Quiz 3 Review (Lessons 8, 9, and 10)****Review**

- Lesson 11: Contract Formation Principles and Lesson 11 In-Class Exercises
- Lesson 12 (Part 1): Solicitation of Offers and Lesson 12 In-Class Exercises

Homework Assignment – Lessons 12 (Part 2), 13, and 14

Day 6

Quiz 4 (Lessons 11–14)**Exam 1 Review (Lessons 1–10)****Review**

- Lesson 12 (Part 2): Solicitation of Offers and Lesson 12 In-Class Exercises
- Lesson 13: Bid Evaluation and Lesson 13 In-Class Exercises
- Lesson 14: Proposal Evaluation and Exchanges with Offerors and Lesson 14 In-Class Exercises

Homework Assignment – Lessons 15, 16, and 17

Day 7

Quiz 5 (Lessons 15, 16, and 17)**Quiz 4 Review (Lessons 11, 12, 13, and 14)****Review**

- Lesson 15: Contract Award and Lesson 15 In-Class Exercises
- Lesson 16: Protests and Lesson 16 In-Class Exercises
- Lesson 17: Simplified Acquisition Procedures and Lesson 17 In-Class Exercises

Homework Assignment – Lessons 19 and 20

Day 8

Quiz 6 (Lessons 19 and 20)**Quiz 5 Review (Lessons 15, 16, and 17)****Review**

- Lesson 18: Initiation of Work and Lesson 18 In-Class Exercises
- Lesson 19: Contract Performance Measurement and Lesson 19 In-Class Exercises
- Lesson 20: Payment and Lesson 20 In-Class Exercises

Homework Assignment – Lessons 21 and 22

Day 9

Quiz 7 (Lessons 21 and 22)**Quiz 6 Review (Lessons 19 and 20)****Review**

- Lesson 21: Contract Modifications and Lesson 21 In-Class Exercises
- Lesson 22: Disputes and Appeals and Lesson 22 In-Class Exercises

Homework Assignment – Lessons 23 and 24

Day 10

Quiz 7 Review (Lessons 23 and 24)**Review**

- Lesson 23: Contract Terminations and Lesson 23 In-Class Exercises
- Lesson 24: Contract Closeout and Lesson 24 In-Class Exercises

Exam 2 (Lessons 11–24)