

Announcement that was posted on the internal MCC Vine intranet site as well as the Contracts announcement page to the Acquisition Workforce. This remains as an overview for the staff to peruse. The linked documents are the OFPP policy, the FAITAS system, and the MCC Acquisition Instruction Program Document.



COR and PM Training and Certification Program

Reminder: In accordance with the applicable OFPP's [Federal Acquisition Certification for Contracting Officer's Representatives](#) policy, all CORs (formerly known as COTRs) and Project Monitors must be certified and registered with the [Federal Acquisition Institute's Training Application System \(FAITAS\)](#). FAC-COR also establishes three levels of COR certification, as follows:

Level I Certification

This level of COR is generally appropriate for low-risk contract vehicles, such as supply contracts and orders, or for performance of Project Monitor duties on such contracts or larger and more complex contracts where an official Level II COR is designated. Requirements for Level I FAC-COR are as follows:

- 8 hours of training (to be selected from recommended COR training Continuous Learning Modules)
- No experience requirement
- Continuous learning: 8 CLPs every 2 years.

Level II Certification

These CORs may be called upon to perform general project management activities and should be trained accordingly. This level of COR is generally appropriate for contract vehicles of moderate to high complexity, including both supply and service contracts. These CORs are expected to oversee Project Monitors and may perform as Project Monitor on similar or larger and more complex contracts where an official Level III COR is designated. Requirements for Level II FAC-COR are as follows:

- 40 hours of training*
- One year of experience required
- Continuous learning: 40 CLPs every 2 years

Level III Certification

Level III CORs are the most experienced CORs within an agency and should be assigned to the most complex and mission critical contracts within the agency. These CORs are often called upon to perform significant program management activities and should be trained accordingly. At a minimum, those CORs for major investments, as defined by OMB Circular A-11, shall generally be designated as Level III CORs. Requirements for Level III FAC-COR are as follows:

- 60 hours of training*
- Two years of experience required
- Continuous learning: 40 CLPs every 2 years

Further information on the requirements for obtaining certification can be found in the [MCC COR Program](#) documentation or through the [FAI website](#).

Feel free to contact Gerry Nash (nashg@mcc.gov) or Jonathan Hamlet (hamletjc@mcc.gov) with any questions you may have.