

IRS Procurement Pilot IRS Template

Introduction and Goals:

Introduction:

- Discuss the background of your program, requirement or solution challenge
- Include information around the following subject areas:
 - Overview (high-level) of environment surrounding the program or challenge
 - Discussion on related authorities, mandates, regulations, policy that has a nexus with the program
 - Current and impending challenges linked to the program or challenge
 - Reference to metrics/performance standards/risk mitigation goals currently in place

Goals:

- Share the desired goals for the program and/or specific problem/deficiency parameters that your Business Unit is facing under the program
- Limit to three-four desired goals/problem statements

Supporting Information:

- Datasets – share or attach related data sets used in the past or potentially in the future (format of data; public/SBU/proprietary, etc.)
The datasets represent workstream outcomes or program mgmt/oversight information
- Process Mapping – share any documentation associated with existing workflows or future state target workflows
- Reviews/Oversight – share any recent audits/studies/SWOT analyses, etc. that have potential bearing on the program goals/challenges

Return on Investment (ROI):

- Share current ROI measures or targets currently in place
- Share any adopted or potential ROI targets being considered or levied on the program

Market Research:

- Provide any documentation or artifacts related to recent market research performed under the program (e.g., RFI's, one-on-one meetings, Industry Days, etc.)

Program Phasing:

- Share any phased checkpoints or reviews that currently seem to be beneficial to overall governance over the next 12 months of the program. Note that these phases will most likely be structured as unilateral option exercises on behalf of the government during Pilot IRS execution. Examples include proof of concept, prototyping, piloting, scaled deployment, etc.

Pilot IRS Program Funding:

- Share current budget amounts available under this Pilot IRS program over the next 18-24 months